

MANITOU CONFERENCE EXECUTIVE MEETING

held by Adobe Connect
November 2nd, 2016

WEDNESDAY, November 2nd, 2016 – 9:00 a.m.

Attendance	Will Kunder, Stewart Walker, Cindy Desilets, Rick Thorne, David Le Grand,
Ministry Personnel	
Laity	Marguerite Hayes, Janice Brownlee, Kathie Smith, Barb Cunnington, Judy Biondi
Regrets	Erin Todd, Maxine McVey, Mary-Jo Eckert Tracy, Bill Rowe
Staff support	Susan Whitehead, minute-taker
Welcome	The President welcomed Executive to the Adobe Connect meeting and said a brief prayer.
2017 Budget	Executive reviewed the 2017 Budget that Finance has prepared (<i>attached as Appendix A</i>).

The Executive Secretary explained that there was a significant difference in the salaries line from last year. This is due to the addition of benefits to the salaries that were mistakenly omitted from last year's budget.

There will be a \$50,000 draw from the realized surplus and it will be used again this year to help with conference assessments from Presbyteries.

Will explained that the \$36,000 deficit can be taken from the \$160,000 in reserves. In actuality, Finance does not expect a \$36,000 deficit, as there will be money realized with the insurance claim.

With Camp Lorrain sold, that former budget line has been eliminated.

Will projects that the \$10,000 "envelope" for MPESI has generally been sufficient and will remain the same for 2017.

The CES shared the Presbytery Fees Option #3 to Executive (*Appendix B*). The increase in assessments will be capped at 10%.

MOTION 15-17 #25: Barb Cunnington/Marguerite Hayes That Executive approve the 2017 Operating Budget for Manitou Conference.

CARRIED

Looking ahead:

- December 16, 2016 – Conference Call at 9:30 a.m.
- February 17, 2017 – Conference Call
- April 20-21, 2017 – Villa Loyola, Sudbury
- May 26-28, 2017 – General Meeting – Spirit Dancing – Location TBA

Adjournment

Next September there will be a symposium to mark the 500th year of the Reformation. With the elimination of congregational learning grant funds in 2017, there was question as to whether funding might be available from some other source for members of Conference to attend events. This will be an agenda item for the December meeting.

Having completed the business before Executive, the President adjourned the meeting at 10:40 a.m.

President, Stewart Walker

Recording Secretary, Susan Whitehead

Executive Secretary, Rev. Will Kunder

Appendix A

October 27, 2016

MANITOU CONFERENCE - BUDGET: 2017

SUMMARY	BUDGET 2016	PROPOSED 2017
Operating Revenue	437,250.00	437,250.00
minus Expenses	437,250.00	473,828.00
Surplus / Deficit	0.00	-36,578
OPERATING REVENUE	BUDGET 2016	PROPOSED 2017
Presbytery Assessments	96,228.00	96,228.00
Draw from Reserves	50,000.00	50,000.00
General Council Operating Grants		
- Salaries / Benefits	289,512.00	289,512.00
Other Revenue		
- Interest (Investments)	1,000.00	1,000.00
- Internet charges recovery (Omond)	360.00	360.00
- Interview Board Contribution Recovery	150.00	150.00
- Orientation Tour Contribution Recovery		
TOTAL	437,250.00	437,250.00

Appendix A Cont'd...

October 27, 2016

MANITOU CONFERENCE - BUDGET: 2017 Cont'd...

EXPENSES	BUDGET 2016	PROPOSED 2017
Executive Committee		
- Executive Committee Meetings (3)	6,000.00	6,000.00
- Archives Storage Fee (Manitou Contribution)	8,000.00	9,000.00
- AVEL Fee (Manitou Contribution)	850.00	850.00
- General Council Commissioners (Orientation)		
- General Meeting Expenses	7,500.00	7,500.00
- Neighbours Praising God (Net)	1,000.00	
- President's Expenses	1,000.00	1,000.00
- Youth Forum	1,000.00	
Partnerships		
- Camp Lorrain	2,500.00	
- Five Oaks Accountability Meeting		
- Huntington University	500.00	500.00
- Social Justice Network of Ontario Conferences (SJNOC)	1,200.00	1,200.00
- Apology Cairn Maintenance		
Honorariums		
- Treasurer	1,000.00	1,000.00
TOTAL	30,550.00	27,050.00

Appendix A Cont'd...

October 27, 2017

MANITOU CONFERENCE - BUDGET: 2016 Cont'd...

Expenses - Other Committees:	BUDGET 2016	PROPOSED 2017
Finance Committee	1,000.00	1,000.00
Ministry Personnel & Education/Settlement/Internship	10,000.00	10,000.00
- Meeting Expenses		
- Interview Board		
- Intern/Supervisor Event		
- Committee on Sexual Abuse Policy		
- Sexual Abuse Consultants		
- Ministry Personnel Orientation Tour		
- Ministry of Supervision Course		
- Ministry retreat registration		
- Ministry retreat expenses		
- College visits		
- Retirement seminar		
- Supervisor refresher		
- Licensed Lay Worship Leadership		
- Recognitions		
- Interim Ministry Course		
- Courage to Lead		
Faithful Public Witness		
- Meeting Expenses	5000.00	1,500.00
- Leadership Development (Local Initiatives)		3,500.00
- Right Relations		1,000.00
Communications		
- Web Site	3000.00	1,000.00
Mission Support Grant Committee	500.00	100.00
Archives	500.00	100.00
Nominating Committee		
Business & Agenda	1,000.00	1,000.00
Staff Committee	2,000.00	2,000.00
TOTAL	23,000.00	21,200.00

Appendix A Cont'd...

October 27, 2016

MANITOU CONFERENCE - BUDGET: 2017 Cont'd...

Expenses - Administration	BUDGET 2016	PROPOSED 2017
Presbytery Equalization		
- Spirit Dancing Equalization	2,500.00	2,000.00
Office Operating		
- Accounting/Bookkeeping	2,200.00	2,200.00
- Audit / Review Engagement	2,200.00	2,200.00
- Bank Service Charges	1,000.00	1,000.00
- Equipment Leases (Xerox, Pitney Bowes)	5,000.00	5,000.00
- Office Supplies	3,000.00	3,000.00
- Postage/Courier	2,500.00	2,000.00
- Telephone/Fax/Internet	6,500.00	7,000.00
- Appreciations/Memberships	500.00	500.00
- Resources	600.00	1,000.00
- Capital Improvements	1,000.00	
- Computer hardware/programs/service	1,500.00	500.00
Manitou Conference Office - Lease		
- Rent (including gas & hydro)	19,200.00	19,200.00
- Custodial	2,000.00	1,500.00
Personnel		
- Salaries & Benefits	300,000.00	344,478.00
- Book Allowance & Continuing Education (\$1000/person)	4,000.00	4,000.00
- Event Registrations	500.00	500.00
- Travel:		
- Mileage (km)	25,000.00	25,000.00
- Meals	2,000.00	2,000.00
- Accommodation	2,500.00	2,500.00
TOTAL	383,700.00	425,578.00

Appendix B

Option 3 for 2017 Fee Proposal

Manitou Conference Total Revenue (32D) for 2012, 2013 and 2014					-	-	-	-
PC	Total Revenues				Average	2017	2016	
	2013	2014	2015	TOTAL	Revenues	Fees	Fees	Increase
Chapleau: Trinity	\$50,372	\$51,389	\$58,607	\$160,368	\$53,456	\$989	\$926	6.8%
Cochrane: St. Paul's	\$91,788	\$91,788	\$57,612	\$241,188	\$80,396	\$1,487	\$1,577	-5.7%
Covenant	\$160,130	\$128,504	\$157,738	\$446,372	\$148,791	\$2,753	\$2,636	4.4%
Englehart	\$66,729	\$104,942	\$51,294	\$222,965	\$74,322	\$1,375	\$1,604	-14.3%
Hearst: St. Matthew's & St. Paul's (SM)	\$32,340	\$28,481	\$21,616	\$82,437	\$27,479	\$508	\$551	-7.7%
Hillview Pioneer Memorial	\$44,204	\$44,540	\$55,849	\$144,593	\$48,198	\$892	\$937	-4.8%
Hornepayne: Grace	\$54,516	\$41,172	\$37,311	\$132,999	\$44,333	\$820	\$949	-13.6%
Iroquois Falls: Trinity	\$61,989	\$63,354	\$62,417	\$187,760	\$62,587	\$1,158	\$1,170	-1.0%
Kapuskasing	\$63,039	\$73,552	\$49,364	\$185,955	\$61,985	\$1,147	\$1,326	-13.5%
Kirkland Lake: Trinity	\$57,925	\$62,249	\$58,053	\$178,227	\$59,409	\$1,099	\$1,169	-6.0%
Matheson: St. Andrew's	\$73,662	\$72,283	\$58,117	\$204,062	\$68,021	\$1,258	\$1,326	-5.1%
Mountjoy	\$60,124	\$55,205	\$47,878	\$163,207	\$54,402	\$1,006	\$1,031	-2.4%
New Liskeard: St. Paul's	\$139,940	\$128,495	\$127,018	\$395,453	\$131,818	\$2,439	\$2,461	-0.9%
Porcupine	\$40,717	\$47,572	\$61,869	\$150,158	\$50,053	\$894	\$813	10.0%
Val D'Or: Golden Valley (SM)	<u>\$22,573</u>	<u>\$13,919</u>	<u>\$14,144</u>	<u>\$50,636</u>	<u>\$16,879</u>	<u>\$312</u>	<u>\$422</u>	<u>-26.0%</u>
Total Spirit Dancing	<u>\$1,022,061</u>	<u>\$1,007,445</u>	<u>\$918,887</u>	<u>\$2,946,380</u>	<u>\$982,127</u>	<u>\$18,138</u>	<u>\$18,898</u>	<u>-4.0%</u>

Appendix B Cont'd...
 Option 3 for 2017 Fee Proposal

Manitou Conference Total Revenue (32D) for 2012, 2013 and 2014					-	-	-	-
PC	Total Revenues				Average	2017	2016	
	2013	2014	2015	TOTAL	Revenues	Fees	Fees	Increase
Burk's Falls	\$107,544	\$107,544	\$91,370	\$306,458	\$102,153	\$1,890	\$1,994	-5.2%
Carmichael	\$13,201	\$17,286	\$16,166	\$46,653	\$15,551	\$288	\$308	-6.6%
Emmanuel	\$134,848	\$125,718	\$150,467	\$411,033	\$137,011	\$2,535	\$2,379	6.5%
Knox-Callander	<u>\$97,094</u>	<u>\$45,831</u>	<u>\$40,309</u>	\$183,234	\$61,078	\$1,130	\$1,507	-25.0%
Loring	\$100,156	\$85,524	\$110,755	\$296,435	\$98,812	\$1,828	\$1,815	0.7%
Mattawa	\$27,408	\$23,668	\$26,314	\$77,390	\$25,797	\$477	\$466	2.4%
Magnetawan			\$45,964	\$45,964	\$15,321	\$283	\$0	#DIV/0!
Nipissing-Restoule	\$49,567	\$47,925	\$47,175	\$144,667	\$48,222	\$892	\$937	-4.8%
Omond Memorial	\$112,110	\$127,829	\$125,280	\$365,219	\$121,740	\$2,252	\$2,156	4.5%
Phelps	\$15,086	\$24,539	\$14,337	\$53,962	\$17,987	\$333	\$309	7.7%
Powassan	\$169,104	\$172,870	\$163,077	\$505,051	\$168,350	\$3,114	\$3,317	-6.1%
South River	\$117,701	\$115,658	\$108,969	\$342,328	\$114,109	\$2,111	\$2,074	1.8%
St. Andrew's	\$323,490	\$303,777	\$285,692	\$912,959	\$304,320	\$5,630	\$5,906	-4.7%
Sturgeon Falls	\$59,019	\$52,690	\$45,665	\$157,374	\$52,458	\$970	\$1,031	-5.9%
Sundridge	\$88,321	\$95,628	\$92,389	\$276,338	\$92,113	\$1,704	\$1,708	-0.2%
Temiscaming: St. Paul's	\$8,281	\$7,510	\$7,804	\$23,595	\$7,865	\$146	\$171	-14.9%
Trinity	<u>\$349,422</u>	<u>\$331,447</u>	<u>\$831,439</u>	<u>\$1,512,308</u>	<u>\$504,103</u>	<u>\$6,988</u>	<u>\$6,353</u>	<u>10.0%</u>
<u>Total North Bay</u>	<u>\$1,772,352</u>	<u>\$1,685,444</u>	<u>\$2,203,172</u>	<u>\$5,660,968</u>	<u>\$1,886,989</u>	<u>\$32,572</u>	<u>\$32,431</u>	<u>0.4%</u>

Manitou Conference Total Revenue (32D) for 2012, 2013 and 2014					-	-	-	-
PC	Total Revenues				Average	2017	2016	
	2013	2014	2015	TOTAL	Revenues	Fees	Fees	Increase
Sudbury								
All People's	\$33,906	\$33,380	\$40,889	\$108,175	\$36,058	\$667	\$610	9.4%
Capreol: Trinity	\$107,212	\$119,461	\$143,527	\$370,200	\$123,400	\$2,202	\$2,002	10.0%
Chelmsford: St. Stephen's	\$25,847	\$35,940	\$35,601	\$97,388	\$32,463	\$601	\$581	3.4%
Coniston: St. Andrew's	\$18,698	\$17,015	\$21,296	\$57,009	\$19,003	\$352	\$334	5.3%
Copper Cliff	\$102,071	\$102,071	\$102,071	\$306,213	\$102,071	\$1,888	\$1,869	1.0%
Elliot Lake: Holy Trinity	\$155,011	\$181,044	\$152,496	\$488,551	\$162,850	\$3,013	\$2,915	3.4%
Espanola	\$107,852	\$117,153	\$172,599	\$397,604	\$132,535	\$2,452	\$2,246	9.2%
Gore Bay: Lyons Memorial	\$169,093	\$158,882	\$158,395	\$486,370	\$162,123	\$2,999	\$2,829	6.0%
Little Current	\$151,580	\$151,633	\$120,638	\$423,851	\$141,284	\$2,614	\$2,531	3.3%
Lively: Trinity	\$149,528	\$139,523	\$155,948	\$444,999	\$148,333	\$2,744	\$2,652	3.5%
Manitowaning-Tehkummah	\$117,507	\$142,859	\$118,373	\$378,739	\$126,246	\$2,336	\$2,273	2.8%
Massey	\$65,306	\$66,236	\$70,978	\$202,520	\$67,507	\$1,249	\$1,181	5.7%
Mindemoya	\$128,356	\$134,401	\$141,288	\$404,045	\$134,682	\$2,492	\$2,485	0.3%
Nickel District	\$147,856	\$113,432	\$106,786	\$368,074	\$122,691	\$2,270	\$2,200	3.2%
Onaping Falls	\$108,607	\$104,175	\$113,439	\$326,221	\$108,740	\$2,012	\$1,966	2.3%
St. Andrew's	\$230,296	\$227,854	\$236,636	\$694,786	\$231,595	\$4,285	\$4,348	-1.5%
St. James in the Valley	\$54,319	\$48,527	\$52,408	\$155,254	\$51,751	\$957	\$985	-2.8%
St. Mark's	\$61,239	\$59,874	\$57,093	\$178,206	\$59,402	\$1,099	\$1,113	-1.3%
St. Peter's	\$260,681	\$263,727	\$326,502	\$850,910	\$283,637	\$5,247	\$5,480	-4.2%
St. Stephen's-On-The-Hill	\$146,391	\$132,726	\$116,898	\$396,015	\$132,005	\$2,442	\$2,722	-10.3%
Western Manitoulin	<u>\$76,063</u>	<u>\$109,670</u>	<u>\$120,802</u>	<u>\$306,535</u>	<u>\$102,178</u>	<u>\$1,838</u>	<u>\$1,671</u>	<u>10.0%</u>
Total Sudbury	<u>\$2,417,419</u>	<u>\$2,459,583</u>	<u>\$2,564,663</u>	<u>\$7,441,665</u>	<u>\$2,480,555</u>	<u>\$45,757</u>	<u>\$44,993</u>	<u>1.7%</u>
Grand Total	<u>\$5,211,832</u>	<u>\$5,152,472</u>	<u>\$5,686,722</u>	<u>\$16,049,013</u>	<u>\$5,349,671</u>	<u>\$96,467</u>	<u>\$96,322</u>	<u>0.2%</u>
Amount Required				<u>\$5,349,671</u>	-	-	-	-
% of 3 Year Revenues				<u>\$96,228</u>				-
% of 1 Year Revenues				<u>1.85%</u>				

